

## A LDI Training Course

# Presentation Skills

## How to Create a Good Power Point Presentation

By

**LDI Instructor**

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### Workshop Description

This workshop is designed for anybody who need to be successful presenter trough using effective techniques presentation such as : presentation structure, icebreakers/jokes, presentation aids, etc.

### Workshop Benefits

- Develop a powerful Presentation ability
- Understand Communication principles and Improve your communication skills
- Gain self-confidence during giving presentation
- Maximize your presentation aids to become effectiveness
- Create your participants to become fully involved and a supportive atmosphere
- Success to handle sensitive issues and difficult participants

### Workshop Outline

1. What you must know about characteristics of “Excellent Presenter”
2. Planning The Presentation Structure
  - The Opening
  - The closing
3. Dealing with Nervousness and Stage Fright
4. Using Participative Techniques.
5. How to motivate adults to attract participants and keep interest high
6. Designing and using Icebreakers, Jokes, and Games
7. Presentation Practices (Using power point and feedback from participants)

## **WHO SHOULD ATTEND**

This practical workshop is designed for anyone who wants or has needs to become effective in making presentations.

NOTE: CONDUCTED IN BAHASA INDONESIA