

A LDI Training Course

Presentation Skills

How to Create a Good Power Point Presentation

by
LDI Instructor

Workshop Description

This workshop is designed for anybody who need to be successful presenter trough using effective techniques presentation such as : presentation structure, icebreakers/jokes, presentation aids, etc.

Workshop Benefits

- Develop a powerful Presentation ability
- Understand Communication principles and Improve your communication skills
- Gain self-confidence during giving presentation
- Maximize your presentation aids to become effectiveness
- Create your participants to become fully involved and a supportive atmosphere
- Success to handle sensitive issues and difficult participants

Workshop Outline

1. What you must know about characteristics of “Excellent Presenter”
2. Planning The Presentation Structure
 - The Opening
 - The closing
3. Dealing with Nervousness and Stage Fright
4. Using Participative Techniques.
5. How to motivate adults to attract participants and keep interest high
6. Designing and using Icebreakers, Jokes, and Games
7. Presentation Practices (Using power point and feedback from participants)

WHO SHOULD ATTEND

This practical workshop is designed for anyone who wants or has needs to become effective in making presentations.

NOTE: CONDUCTED IN BAHASA INDONESIA

METHOD OF PAYMENT

Please completed the following payment details:

Telegraphic transfer - Please make payment in Rp. to the following account: (Please instruct your bank to remit all local & overseas bank charges to your bank account)

P.T. LOKA DATAMAS INDAH

Bank account 314-3000328

PT. Bank UOB Buana Tbk.

Cab. Juanda

Jl. Ir. H. Juanda No. 15,

Jakarta Pusat

Enrollment Information

P.T. LOKA DATAMAS INDAH

LDI Training

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Jalan Suryopranoto No. 2

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FAX : (62)(21) 630 5074 or 6330212

E-MAIL : Lditrain@indo.net.id

HOME PAGE : www.Lditraining.com

Course Fee: Rp. 8.950.000,- per person
(Hotel accommodation is not included
in the course fee)

LDI TRAINING

"Leading Edge Courses for Professionals"™