

## A Live Online Course

# Effective Presentation Skill

How to Deliver Ideas and Information with Confidence

**Facilitator**

**Ir. Hendrik Silitonga, CITD**

### Introduction

Making dynamic presentations with confidence is an essential career skill that demonstrates leadership ability. The executive or manager who can speak with authority before an audience of one or one thousand is a great asset to his or her organization.

Whether the intent is to motivate, inform, influence or defend, this intensive "how-to" course will improve participants' effectiveness in making presentations in front of an audience.

The seminar deals with the vital basics, the important do's and don'ts, and the framework upon which you can practice and build your skills.

### Here are the benefits of attending this practical course:

- Develop a powerful Presentation ability
- Understand Communication principles and improve your presentations
- Gain self-confidence when giving presentations
- How to use visual aids to enhance your presentations
- Learn how to make your audience to become fully involved
- Know how to create a supportive atmosphere
- Able to handle sensitive issues and difficult audience

### Who Should Attend

This course is designed for anyone who wants to be able to present his or her ideas or information in front of an audience.

Besides learning the theories, every participant will have opportunities to practice their presentation skills in front of the class with videotaping.

## Course Outline

- Characteristics of “An Excellent Presenter”
- Presentation Structure
  - The Opening
  - The Content
  - The closing
- Analyzing your audience
- Presentation styles
- Your voice – Tone and volume
- Using visual aids
- Dealing with Nervousness and Stage Fright
- Using Participative Techniques.
- How to attract participation and keep interest high
- Enhancing presentation using Icebreakers, Jokes, and Games
- Videotaping sessions with feedbacks

## Course Delivery

- This live online course will be delivered via Zoom.
- Each participant needs to prepare a PC with a wifi connection to join this training.
- Each participant will be direct practice while making a presentation in live online via ZOOM.
- The participant will receive feedback from the facilitator on his or her presentation.
- Participants will receive course material in the form of a hard copy and a soft file which will be delivered to the participant's address via a courier.
- Participants will receive a certificate after the training.
- Training time is from 09:00 to 15:00 with several breaks in between.

## About The Facilitator

Hendrik Silitonga is a dynamic and high-impact facilitator who has extensive training experience in the oil industry, manufacturing, telecommunication, and banking sector.

He received a Certificate in Training and Development (CITD) from the Institute of Personnel and Development (IPD) of London, UK and he is also an Instructor's License of Dale Carnegie.



As a Senior Trainer of LDI Training, Hendrik Silitonga has trained thousands of professionals in various industries and companies for more than 20 years.

## REGISTRATION INFORMATION

### Two ways to enroll:

1. Enroll online at [www.lditraining.com](http://www.lditraining.com)
2. Email your enrollment message to LDI Training at [lditrain@indo.net.id](mailto:lditrain@indo.net.id)

### For more information please contact

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